

Project Manager Job Description

Ensures delivery of bespoke software solutions to customers within agreed timescales and to the quality anticipated. The project manager leads the Software Development Team (approx 8 people) on a per project basis.

Personal Spec

Proven track record of successful project implantation within a software environment

Experience of managing a team, including project teams of up to 20 people, ensuring motivation and tight deadlines are met

Excellent communicator with exceptional client facing skills

Knowledge and experience of the whole project cycle, with the ability to operate in all stages from the original design concepts through to the depths of system testing

Thorough understanding of MS Project and Prince 2

Ability to be influential and have a strong impact in key decision making processes

Duties & Responsibilities

Fully understand the business requirement for the project by working closely with customer management, develop effective working relationships and ongoing management processes for the project

Define, manage and deliver resource requirements, deliverables and work plan for the project

Estimate and plan projects from start to finish with built in contingency plans

Ensure project is delivered within financial requirements of the Business Unit and meets leading quality standards

Manage, monitor and motivate the cross functional team assigned to the project

Conduct project presentations and compile reports as required